

MEETING MINUTES

PROJECT

Version #: 1.0

Issue Date:

Minutes of Meeting

Customer:Winters Yachts

Project: Expansion of Existing Facility

Location: Hollands Chapel Rd

Date: 02/26/2014

Time:
6:30pm

Purpose: present site plan to Chatham County Appearance Commission

Attendees: Jim Winters, Owner

CCAC Members: Sue Schwartz; Grim Hobbs; Davis Andrews; Caroline Siverson

Planning Staff: Angela Birchett

The site plan as presented reflects 3 new buildings and driveway relocation, all within the existing site. The driveway relocation has already taken place with a permit from NCDOT. The CCAC recommends that any non-thriving evergreens in the initial buffer bordering the Copeland property be replaced. If native evergreens, e.g. wax myrtle (*Morella cerifera*) have established themselves in the Pine stand bordering Holland Chapel Rd, the CCAC recommends that they not be removed.

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Topic 2

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Summary of Action Items

| Action Item(s) | Who | When |
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Next meeting

The next meeting will be (date) at (time) at (location), room (room number or “to be determined”).