

MEETING MINUTES

PROJECT

Version #: 1.0

Issue Date:

Minutes of Meeting

Customer: Jason Rivenbark

Project: Storage Lot

Location: Pea Ridge Rd

Date: 01/22/14

Time:
6:30pm

Purpose: present site plan to Chatham County Appearance Commission

Attendees: Jason Rivenbark, co-owner

CCAC Members: Ginny Gregory (Chair); Sue Schwartz; Grim Hobbs; Davis Andrews; Caroline Siverson

Planning Staff: Angela Birchett

The CCAC recommended that northern boundary line extending to Pea Ridge Rd be buffered by a 20ft wide area planted with a diverse variety of evergreen shrubs in a staggered fashion . The western boundary abutting the property line of Layton Stevens should be buffered in this same manner. The eastern boundary adjoining Scott Patten shows a proposed landscaping cluster of White Pines (*Pinus strobus*), which the CCAC recommended be replaced by Virginia Pine (*Pinus virginiana*).

Topic 2

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Summary of Action Items

Action Item(s)	Who	When

Next meeting

The next meeting will be (date) at (time) at (location), room (room number or “to be determined”).