

MEETING MINUTES

PROJECT

Version #: 1.0

Issue Date:

Minutes of Meeting

Customer: Dale and Mary Stansell

Project: Storage Lot

Location: Pea Ridge Rd

Date: 01/22/14

Time:
6:30pm

Purpose: present site plan to Chatham County Appearance Commission

Attendees: Dale and Mary Stansell, owners

CCAC Members: Ginny Gregory (Chair); Sue Schwartz; Grim Hobbs; Davis Andrews; Caroline Siverson

Planning Staff: Angela Birchett

The gravel lot already exists with lighting installed. The lighting is mounted on 10 ft poles, and aimed low enough that CCAC did not feel it would overshoot the property. CCAC recommends that native evergreens, e.g. wax myrtle (*Morella cerifera*) and Eastern Red Cedar (*Juniperus virginiana*) in 7-10 gallon containers be installed on 6-8ft centers along the perimeter of the gravel lot to screen the front property line facing the street. Some saplings can be removed on both sides of the gate in order to install evergreen shrubs as described above. The CCAC recommended that the farm-style gate be in-filled with redwood slats to further screen the parking lot from Residential Zoned properties across the street.

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Topic 2

Summary of Action Items

Action Item(s)	Who	When

Next meeting

The next meeting will be (date) at (time) at (location), room (room number or “to be determined”).