

MEETING MINUTES

PROJECT

Version #: 1.0

Issue Date:

Minutes of Meeting

Customer: Jeff House

Project: Improvements to Jordan Dam RV Park

Location: Moncure School Rd

Date: 3/27/2013

Time:
6:30pm

Purpose: present site plan to Chatham County Appearance Commission

Attendees: Mr. and Mrs. Jeff House, owners; Cindy Perry, atty for owners

CCAC Members: Ginny Gregory (Chair); Sue Schwartz; Grim Hobbs

Planning Staff: Angela Birchett, CZO

Mr. House proposes to improve the entrance to his existing RV park by adding an office building, restrooms and parking area with pull-off drives for both sides of the driveway.

An evergreen buffer will be added to the right boundary next to a residence ,extending to the street. A planting of Gardenia radicans and "Knock Out" roses is proposed between the new office building and the public restrooms. Members present approved the plans.

Topic 2

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Summary of Action Items

Action Item(s)	Who	When

Next meeting

The next meeting will be (date) at (time) at (location), room (room number or “to be determined”).