

Jason Sullivan

From: Angela Birchett
Sent: Friday, February 20, 2009 9:54 AM
To: Jason Sullivan
Subject: CCAC Notes on Matthews

Please post CCAC recommendations on web for Matthews CUP.

Presenters. Jack Haggerty and Bud Mathews for a conditional use permit.

Committee in attendance: Ginny Gregory, Grim Hobbs Caroline Stevenson, Davis Andrews and Kim Royal.

Staff attendance; Angela Birchett and Sally Kost.
Jan 14, 2009

Currently the piece of property is a residence, between an empty lot to the southwest and a beauty parlour to the northwest. The current gravel driveway is along the property line along the northwest side.

Proposed lighting are two security lights at rear of building on parking area.

Owner has installed a 6 ft privacy fence surrounding the southwest, west and northwest sides of the property, with an easement on the outside of the western side.

Two trees are proposed for the western back yard area. No new plantings are proposed for the front sides zoned A and B. Mr. Haggerty explained that possibly a few of the existing Crape Myrtles will have to be taken out to increase the site lines in the drive way.

- Garbage and cardboard collection area needs to be indicated in pencil on the plans for future fencing.

Sign proposed not pictured or sketched. A 4 X 8 free standing not lite.

- Need picture of sign.

-Plantings along buffer zones on the eastern edges need to comply with the zone requirements with evergreen plantings. Request to save as many Crape Myrtles as possible.

Mr. Mathews will talk to neighbors about proposing plantings and place them on the plan.

Action Required.

- Bring back in Feb
- a) Sketch or picture of proposed sign and its placement on the plan.
 - b) Review buffer zone requirements (density/evergreen/heights) and indicate the new plantings on the plan according to guidelines.
 - c) Indicate on plans fencing around garbage collection area.
 - d) Documents for meeting as indicated on appearance committee guidelines(ie.,

enough full size plans for everyone on the committee to read.

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Sue Schwartz